



# Scoil Mhuire

Rathsallagh, Shankill, Dublin 18. Tel: 01-2823507

Roll No. 19497p Principal: Brian Coleman

## Child Safeguarding Statement

Scoil Mhuire is a primary school providing primary education to pupils from Junior Infants to Sixth Class.

In accordance with the requirements of the [Children First Act 2015](#), [Children First: National Guidance for the Protection and Welfare of Children 2017](#), [the Addendum to Children First \(2019\)](#), the [Child Protection Procedures for Primary and Post Primary Schools \(revised 2023\)](#) and [Tusla Guidance on the preparation of Child Safeguarding Statements](#), the Board of Management of Scoil Mhuire has agreed the Child Safeguarding Statement set out in this document.

- 1 The Board of Management has adopted and will implement fully and without modification the Department's *Child Protection Procedures for Primary and Post Primary Schools (revised (2023))* as part of this overall Child Safeguarding Statement
- 2 The Designated Liaison Person (DLP) is **Brian Coleman**
- 3 The Deputy Designated Liaison Person (Deputy DLP) is **Lorraine Higgins**
- 4 The Relevant Person is **Brian Coleman**  
(The relevant person is one who can provide information in respect of how the child safeguarding statement was developed and will be able to provide the statement on request. In a school setting the relevant person shall be the designated liaison person.)

- 5 The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
- fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters;
- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
- develop a practice of openness with parents and encourage parental involvement in the education of their children; and
- fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

- 6 The following procedures/measures are in place:

- In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)* and to the relevant agreed disciplinary procedures for school staff which are published on the [gov.ie](http://gov.ie) website.
- In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the [National Vetting Bureau \(Children and Vulnerable Persons\) Acts 2012 to 2016](http://gov.ie) and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and available on the [gov.ie](http://gov.ie) website.
- In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school-
  - Has provided each member of staff with a copy of the school's Child Safeguarding Statement
  - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
  - Encourages staff to avail of relevant training
  - Encourages Board of Management members to avail of relevant training
  - The Board of Management maintains records of all staff and Board member training

- In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
- All registered teachers employed by the school are mandated persons under the Children First Act 2015.
- In accordance with the Children First Act 2015 and the Addendum to Children First (2019), the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.
- The various procedures referred to in this Statement can be accessed via the school's website, the [gov.ie](http://gov.ie) website or will be made available on request by the school.

7 This statement has been published on the school's website and has been provided to all members of school personnel, the Parents' Association (if any) and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.

8 This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

This Child Safeguarding Statement was adopted by the Board of Management on \_\_\_\_\_

This Child Safeguarding Statement was reviewed by the Board of Management on \_\_\_\_\_

Signed: \_\_\_\_\_

Chairperson of Board of Management

Signed: \_\_\_\_\_

Principal/Secretary to the Board of Management

Date: \_\_\_\_\_

Date: \_\_\_\_\_



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## Child Safeguarding Risk Assessment

### Written Assessment of Risk of Scoil Mhuire





In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)*, the following is the Written Risk Assessment of [name of school].

<b>1. List of school activities</b>	<b>2. The school has identified the following risk of harm in respect of its activities –</b>	<b>3. The school has the following procedures in place to address the risks of harm identified in this assessment -</b>
<ul style="list-style-type: none"><li>▪ Daily arrival and dismissal of pupils – Senior and Junior doors</li><li>▪ Recreation breaks for pupils – Senior and junior yards/senior and junior corridors</li><li>▪ Classroom teaching</li><li>▪ One-to-one teaching – Learning support/resource/mainstream teaching</li><li>▪ One-to-one counselling – Play therapy/Art therapy/Wellbeing-Resilience/ Reading Dog</li></ul>	<ul style="list-style-type: none"><li>▪ Risk of harm not being recognised by school personnel</li><li>▪ Risk of harm not being reported properly and promptly by school personnel</li><li>▪ Risk of child being harmed in the school by a member of school personnel</li><li>▪ Risk of child being harmed in the school by another child</li><li>▪ Risk of child being harmed in the school by volunteer or visitor to the school</li></ul>	<ul style="list-style-type: none"><li>▪ All Scoil Mhuire personnel are provided with a copy of the school's <b><i>Child Safeguarding Statement</i></b></li><li>▪ <b><i>The Child Protection Procedures for Primary and Post-Primary Schools 2023</i></b> are made available to all school personnel</li><li>▪ School Personnel are required to adhere to the <b><i>Child Protection Procedures for Primary and Post-Primary Schools 2023</i></b> and all registered</li></ul>

<ul style="list-style-type: none"> <li>▪ Outdoor teaching activities – Cross curricular at all levels/Green Schools Committee</li> <li>▪ Sporting Activities</li> <li>▪ School outings – class tours/trips/school walks/attending mass or church activities</li> <li>▪ Use of toilet/changing/areas in schools</li> <li>▪ Annual Sports Day – Junior and Senior Sports Day</li> <li>▪ Fundraising events involving pupils – Student Council/Junior Infants-6th class.</li> <li>▪ Use of off-site facilities for school activities</li> <li>▪ School transport arrangements including use of bus escorts (Teachers/Parents/SNAs)</li> <li>▪ Care of children with special educational needs, including intimate care where needed.</li> <li>▪ Management of challenging behaviour amongst pupils, including appropriate use of restraint where required.</li> <li>▪ Administration of Medicine</li> <li>▪ Administration of First Aid</li> <li>▪ Fire Drills</li> <li>▪ Curricular provision in respect of SPHE, RSE, Stay Safe</li> <li>▪ Student Council meetings and related activities</li> <li>▪ Prevention and dealing with bullying amongst pupils – (Connect Crew – students)</li> <li>▪ Training of school personnel in child protection matters.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons</li> <li>▪ Risk of harm due to bullying of child</li> <li>▪ Risk of harm due to inadequate supervision of children in school</li> <li>▪ Risk of harm due to inadequate supervision of children while attending out of school activities</li> <li>▪ Risk of harm due to inappropriate relationship/communications between child and another child or adult</li> <li>▪ Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school</li> <li>▪ Risk of harm to children with SEN who have particular vulnerabilities</li> <li>▪ Risk of harm to child while a child is receiving intimate care</li> <li>▪ Risk of harm due to inadequate code of behaviour</li> <li>▪ Risk of harm in one-to-one teaching, counselling, coaching situation</li> <li>▪ Risk of harm caused by member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner</li> <li>▪ Risk of harm caused by member of school personnel accessing/circulating inappropriate</li> </ul>	<p>teaching staff are required to adhere to the <i>Children First Act 2015</i></p> <ul style="list-style-type: none"> <li>▪ Scoil Mhuire implements in full the Stay Safe Programme</li> <li>▪ Scoil Mhuire implements in full the SPHE curriculum</li> <li>▪ Scoil Mhuire has an Anti-Bullying Policy which fully adheres to the requirements of the Department’s <b><i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></b></li> <li>▪ Scoil Mhuire has a yard/playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.</li> <li>▪ Scoil Mhuire has in place a policy and clear procedures in respect of school outings</li> <li>▪ Scoil Mhuire has a Health and safety policy</li> <li>▪ Scoil Mhuire adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting</li> <li>▪ Scoil Mhuire has codes of conduct for school personnel (teaching and non-teaching staff)</li> <li>▪ Scoil Mhuire complies with the agreed disciplinary procedures for teaching staff</li> <li>▪ Scoil Mhuire has a Special Educational Needs policy</li> <li>▪ Scoil Mhuire has an intimate care policy/plan in respect of students who require such care</li> </ul>
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<ul style="list-style-type: none"> <li>▪ Use of external personnel to supplement curriculum – <ul style="list-style-type: none"> <li>✚ Sports coaches/Dance/RSE/Choir/Connect Crew/Carambola</li> </ul> </li> <li>▪ Use of external personnel to support sports and other extra-curricular activities. <ul style="list-style-type: none"> <li>✚ GAA coach</li> <li>✚ Dance</li> <li>✚ Cycling instructors</li> <li>✚ Garda Visits</li> <li>✚ Basketball coach</li> </ul> </li> <li>✚ Care of pupils with specific vulnerabilities/needs such as <ul style="list-style-type: none"> <li>✚ Pupils from ethnic minorities/migrants</li> <li>✚ Members of the Traveller community</li> <li>✚ Lesbian, gay, bisexual or transgender (LGBT) children</li> <li>✚ Pupils perceived to be LGBT</li> <li>✚ Pupils of minority religious faiths</li> <li>✚ Children in care</li> <li>✚ Children on CPNS</li> </ul> </li> <li>▪ Recruitment of school personnel including - <ul style="list-style-type: none"> <li>✚ Teachers/SNAs</li> <li>✚ Caretaker/Secretary/Cleaners</li> <li>✚ Sports coaches</li> <li>✚ External Tutors/Guest Speakers</li> </ul> </li> </ul>	<p>material via social media, texting, digital device or other manner</p> <ul style="list-style-type: none"> <li>▪ Risks associated with data protection</li> <li>▪ Risk of child leaving school/school grounds without permission</li> <li>▪ Risk of child entering school/school grounds before or after school hours supervised/unsupervised by parent</li> <li>▪ Risk of injury by tripping /falling due to dangerous condition of flooring throughout the school</li> <li>▪ Risk of harm to children/school personnel if/when external doors are left open</li> <li>▪ Risk of child being harmed in DEIS Summer Camp</li> <li>▪ Risk of harm to school personnel running DEIS Camp.</li> </ul> <p><b>ASD Unit Risk:</b> Flight Risk; pupils have run out of the room through the <b>fire escape door</b> on several occasions.</p> <p>Response: Maintain tight supervision by SNA of pupil</p> <p>Risk of harm by <b>escaping from class:</b> Response: Exit door has an electric release switch and it is placed above students' height.</p>	<ul style="list-style-type: none"> <li>▪ Scoil Mhuire has in place a policy and procedures for the administration of medication to pupils</li> <li>▪ Scoil Mhuire has in place a policy and procedures for the practice of Fire Drills</li> <li>▪ Scoil Mhuire – <ul style="list-style-type: none"> <li>✚ Has provided each member of school staff with a copy of the school's <b>Child Safeguarding Statement</b></li> <li>✚ Ensures all new staff members are provided with a copy of the school's <b>Child Safeguarding Statement</b></li> <li>✚ Encourages staff to avail of relevant training</li> <li>✚ Encourages Board of Management members to avail of relevant training</li> <li>✚ Maintains records of all staff and board member training</li> </ul> </li> <li>▪ Scoil Mhuire has in place a policy and procedures for the administration of First Aid</li> <li>▪ Scoil Mhuire has in place a code of behaviour for pupils</li> <li>▪ Scoil Mhuire has in place an ICT policy in respect of usage of ICT by pupils</li> <li>▪ Scoil Mhuire has in place a mobile phone policy in respect of usage of mobile phones by pupils</li> <li>▪ Scoil Mhuire has in place a Critical Incident Management Plan</li> <li>▪ Scoil Mhuire has in place a Home School Liaison policy and related procedures</li> </ul>
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<ul style="list-style-type: none"> <li>✚ Volunteers/Parents in school activities (Shared Reading/Time to Read/Roots of Empathy/Aistear)</li> <li>✚ Visitors/contractors present in school during school hours</li> <li>✚ Visitors/contractors present during after school activities</li> </ul> <ul style="list-style-type: none"> <li>▪ Participation by pupils in religious ceremonies/religious instruction/ external to the school (6<sup>th</sup> class Retreats/Confirmation/Faith Friends/Communion/Confession/Walk to mass/Church visit)</li> <li>▪ Use of Information and Communication Technology by pupils in school</li> <li>▪ Application of sanctions under the school's Code of Behaviour</li> <li>▪ Students participating in work experience in the school.</li> <li>▪ Students from the school participating in workshops/activities in other schools and with other students (e.g. Local Community Science Fair/Sporting events/matches/games)</li> <li>▪ Student teachers undertaking training placement in school.</li> <li>▪ Use of video/photography/other media to record school events.</li> <li>▪ After school use of school premises by other organisations</li> </ul>	<p>Risk of harm: <b>No awareness of danger</b>- a student is orally fixated and will put objects in mouth routinely.</p> <p>Response: Tight supervision of pupils. Safe storage of resources that the pupils might put in their mouths.</p> <p>Risk Of harm: Sensory room <b>trip/injury</b> when playing in the sensory room. There is electrical equipment in place.</p> <p>Response: The installers have soft padding. The items are secured. Electric points are positioned high above pupils reach and were installed by electrician.</p> <p><b>Risk of harm to staff:</b> On several occasions, SNAs and the class teacher have been struck by the pupils.</p> <p>Response: The staff are learning to approach pupils in a safe way if the pupil is showing signs of being in a highly-aroused state (however the behaviour is typically unpredictable). Incident Reports are kept.</p> <p>Risk: <b>Walking around the building</b> to get to the class accompanied by 2 SNAs; flight risk and also the pupil leans heavily on the SNAs/can be hard to guide safely without close supervision.</p> <p>Response: 2 SNAs for this pupil when coming and going to the unit.</p>	<ul style="list-style-type: none"> <li>▪ Scoil Mhuire has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum</li> <li>▪ Scoil Mhuire has in place a policy and procedures for the use of external sports coaches</li> <li>▪ Scoil Mhuire has in place a policy and clear procedures for one-to-one teaching activities</li> <li>▪ Scoil Mhuire has in place a policy and procedures for one-to-one counselling</li> <li>▪ Scoil Mhuire has in place a policy and procedures in respect of student teacher placements</li> <li>▪ Scoil Mhuire has in place a policy and procedures in respect of students undertaking work experience in the school.</li> <li>▪ Scoil Mhuire stores confidential documents relating to students/staff and school personnel. The school has in place a policy and procedures in respect of sharing documentation. Parental permission for transfer of data (i.e. between staff/school/previous and prospective schools)</li> <li>▪ Scoil Mhuire has in place a procedure for children who are identified as a potential 'Flight Risk'</li> <li>▪ Scoil Mhuire has replaced faulty flooring where possible/has provided mats to replace damaged or missing tiles and has contacted the DES twice under the 'Emergency Fund' and three times under 'Summer Works'</li> </ul>
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<ul style="list-style-type: none"> <li> ASA</li> <li> Majorettes</li> <li> Irish Dancing</li> <li> July Supervision</li> <li> Teacher Summer Courses</li> <li>▪ Use of school premises by other organisation during school day (Cottage Homes)</li> <li>▪ Homework club</li> <li>▪ DEIS Summer Camp</li> </ul>		<ul style="list-style-type: none"> <li>▪ DEIS Camp: Run according to guidelines under B.O.M. approval (20/6/20)</li> </ul>
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**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.





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Roll No. 19497p Principal: Brian Coleman

## Checklist for Review of the Child Safeguarding Statement

***The Child Protection Procedures for Primary and Post-Primary Schools 2017*** require the Board of Management must undertake a review of its Child Safeguarding Statement and that the following checklist shall be used for this purpose. The review must be completed every year or as soon as practicable after there has been a material change in any matter to which the Child Safeguarding Statement refers. Undertaking an annual review will also ensure that a school also meets its statutory obligation under section 11(8) of the **Children First Act 2015**, to review its Child Safeguarding Statement every two years.

The checklist is designed as an aid to conducting this review and is not intended as an exhaustive list of the issues to be considered. Individual Boards of Management shall include other items in the checklist that are of relevance to the school in question.

As part of the overall review process, Boards of Management should also assess relevant school policies, procedures, practices and activities vis a vis their adherence to the principles of best practice in child protection and welfare as set out in the school's Child Safeguarding Statement, the **Children First Act 2015** and the ***Child Protection Procedures for Primary and Post-Primary Schools 2017***.

	Yes/No
1. Has the Board formally adopted a Child Safeguarding Statement in accordance with the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	Yes
2. As part of the school's Child Safeguarding Statement, has the Board formally adopted, without modification, the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	Yes
3. Does the school's Child Safeguarding Statement include a written assessment of risk as required under the Children First Act 2015?	Yes

	<b>Yes/No</b>
4. Has the Board reviewed and updated where necessary the written assessment of risk as part of this overall review?	<b>Yes</b>
5. Has the DLP attended available child protection training?	<b>Yes</b>
6. Has the Deputy DLP attended available child protection training?	<b>Yes</b>
7. Have any members of the Board attended child protection training?	<b>Yes</b>
8. Are there both a DLP and a Deputy DLP currently appointed?	<b>Yes</b>
9. Are the relevant contact details (Tusla and An Garda Síochána) to hand?	<b>Yes</b>
10. Has the Board arrangements in place to communicate the school's Child Safeguarding Statement to new school personnel?	<b>Yes</b>
11. Is the Board satisfied that all school personnel have been made aware of their responsibilities under the 'Child Protection Procedures for Primary and Post Primary Schools 2017' and the Children First Act 2015?	<b>Yes</b>
12. Has the Board received a Principal's Child Protection Oversight Report at each Board meeting held since the last review was undertaken?	<b>Yes</b>
13. Since the Board's last review, was the Board informed of any child protection reports made to Tusla/An Garda Síochána by the DLP?	<b>Yes</b>
14. Since the Board's last review, was the Board informed of any cases where the DLP sought advice from Tusla/and as a result of this advice, no report to the HSE was made?	<b>Yes</b>
15. Since the Board's last review, was the Board informed of any cases where an allegation of abuse or neglect was made against any member of school personnel?	<b>Yes</b>
16. Has the Board been provided with and reviewed all documents relevant to the Principal's Child Protection Oversight Report?	<b>Yes</b>
17. Is the Board satisfied that the child protection procedures in relation to the making of reports to Tusla/An Garda Síochána were appropriately followed in each case reviewed?	<b>Yes</b>
18. Is the Board satisfied that, since the last review, all appropriate actions are being or have been taken in respect of any member of school personnel against whom an allegation of abuse or neglect has been made?	<b>Yes</b>
19. Were child protection matters reported to the Board appropriately recorded in the Board minutes?	<b>Yes</b>

	<b>Yes/No</b>
20. Is the Board satisfied that all records relating to child protection are appropriately filed and stored securely?	<b>Yes</b>
21. Has the Board been notified by any parent in relation to that parent not receiving the standard notification required under section 5.6 of the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	<b>No</b>
22. In relation to any cases identified at question 21 above, has the Board ensured that any notifications required section 5.6 of the 'Child Protection Procedures for Primary and Post Primary Schools 2017' were subsequently issued by the DLP?	<b>No</b>
23. Has the Board ensured that the Parents' Association, has been provided with the school's Child Safeguarding Statement?	<b>Yes</b>
24. Has the Board ensured that the patron has been provided with the school's Child Safeguarding Statement?	<b>Yes</b>
25. Has the Board ensured that the school's Child Safeguarding Statement is available to parents on request?	<b>Yes</b>
26. Has the Board ensured that the Stay Safe programme is implemented in full in the school? (applies to primary schools)	<b>Yes</b>
27. Has the Board ensured that the Wellbeing Programme for Junior Cycle students is implemented in full in the school? (applies to post- primary schools)	<b>NA/No</b>
28. Has the Board ensured that the SPHE curriculum is implemented in full in the school?	<b>Yes</b>
29. Is the Board satisfied that the statutory requirements for Garda Vetting have been met in respect of all school personnel (employees and volunteers)?	<b>Yes</b>
30. Is the Board satisfied that the Department's requirements in relation to the provision of a child protection related statutory declaration and associated form of undertaking have been met in respect of persons appointed to teaching and non-teaching positions?	<b>Yes</b>
31. Is the Board satisfied that, from a child protection perspective, thorough recruitment and selection procedures are applied by the school in relation to all school personnel (employees and volunteers)?	<b>Yes</b>
32. Has the Board considered and addressed any complaints or suggestions for improvements regarding the school's Child Safeguarding Statement?	<b>Yes</b>

	<b>Yes/No</b>
33. Has the Board sought the feedback of parents in relation to the school's compliance with the requirements of the child safeguarding requirements of the 'Child Protection Procedures for Primary and Post Primary Schools 2017'	<b>Yes</b>
34. Has the Board sought the feedback of pupils in relation to the school's child safeguarding arrangements?	<b>Yes</b>
35. Is the Board satisfied that the 'Child Protection Procedures for Primary and Post Primary Schools 2017' are being fully and adequately implemented by the school?	<b>Yes</b>
36. Has the Board identified any aspects of the school's Child Safeguarding Statement and/or its implementation that require further improvement?	<b>Yes</b>
37. Has the Board put in place an action plan containing appropriate timelines to address those aspects of the school's Child Safeguarding Statement and/or its implementation that have been identified as requiring further improvement ?	<b>Yes</b>
38. Has the Board ensured that any areas for improvement that that were identified in any previous review of the school's Child Safeguarding Statement have been adequately addressed?	<b>Yes</b>

Signed \_\_\_\_\_ Date \_\_\_\_\_

Chairperson, Board of Management

Signed \_\_\_\_\_ Date \_\_\_\_\_

Principal/Secretary to the Board of Management